



## AV REQUESTS

- Projector
- (2) Screens - One on each side of the stage
- Confidence Monitor set up in front of the stage showing current and next slide plus timer. OR table in front of the stage with hookups to Erin's laptop in presenter mode (will Show Erin current slide, next slide and countdown timer) that won't mirror on the main screen. Please if this doesn't make sense let's discuss well in advance of the event.
- Open Stage - No Podium Please so there is space to create and move!
- The presentation is in Keynote on MAC
- She needs the ability to play music, videos and slides on large enough screen that audience can read social media screenshots from the back row clearly
- Erin will bring her own microphone, clicker and adapters for event supplied lav pack
- Soundcheck the night before or at least 90 minutes prior to presentation start (not immediately before). Please confirm with [Kim Paradise](#) the time and date of her soundcheck.
- The audience should have Ipad or Cell phone with access to wifi
- If you plan to do a live stream of her presentation, please let us know in advance!

Thank you so much and we look forward to making your event an incredible experience for all of your attendees!